

ABC Paper and Paper Mills Pty Ltd

Pollution Incident Response Management Plan (PIRMP)

In the event of a Pollution Incident, staff must **immediately** notify their supervisor/manager and their supervisor/manager must ensure that the incident is reported **immediately** to the relevant authorities.

The supervisor/manager will then report the incident to either the Paper Mill Director or the Assistant General Manager, and they will make a record the event and coordinate any further action that is needed to be taken with the relevant authorities.

Below is the company's PIRMP, which includes relevant contact details and procedures.

For more information, please refer to our Environmental Management Plan – Environmental Procedures Manual and Environmental Management System for ABC Paper and Paper Mill.

ABC Paper and Paper Mill Pty Ltd would welcome any comments or suggestions you may have in relation to this plan or any other company related matter. All comments, complaints and suggestions regarding this report can be emailed to ninoskhoshaba@abctissue.com or call 02 87872222.

- **Contact persons – ABC Paper and Paper Mill**

Brandon Ly (Director)

Frank Fan Xiao (Production Manager)

Ming Ly (General Manager)

Ninos Khoshaba (Assistant General Manager)

- **EPA Licence no:** 12530

- **Contact details for relevant Authorities:**

Fire, Police or Ambulance call: **000**

NSW EPA: 131 555 (24 hours)

SafeWork NSW 131 050

Fairfield City Council (FCC) 02 9725 0222

Smithfield Fire Station: 02 9493 1041

Fairfield Police Station:	02 9728 8399
Wetherill Park Police Station:	02 8788 5199
Fairfield Hospital:	02 9616 8111
Ambulance:	000

- **Description and likelihood of hazards:**

Chemical spills - Chemicals are stored in bunded areas and any spills will be contained in a controlled area. Safety gear and training is provided to all staff who handle chemicals or dangerous goods and the likelihood of injury to person is very low due to training and procedures. Our chemicals and dangerous goods are kept away from moving machinery to reduce the risk of fire. Waste water is tested regularly and in accordance ABC waste water agreement with Sydney Water. Spill kits and signage are strategically placed around the site. The mill has a first aid officer on every shift. The likelihood of a chemical hazard occurring could be from chemicals not being stored correctly and going into the main drains, however the likelihood of this happening is very low.

Injury to person - Safety gear and training is provided to all employees. Affected employees are trained in safe handling of chemicals, dangerous goods, machinery (fixed and moving), their surrounding and their work environment. Safety guards, light curtains and other safety measures have been implemented and the likelihood of injury to person is very low due to training and procedures. Hazards that may increase the likelihood of injury to person would include, not storing chemicals correctly, transporting chemicals incorrectly, not wearing appropriate PPE. The likelihood of a person sustaining an injury from these hazards is very low.

Fire – Whilst the likelihood is very low, there is always a small risk of fire. Our site is fitted with fire sprinklers, has several fire extinguishers fire hoses and emergency fire warnings. Our fire system is regularly maintained and linked to the fire brigade and all employees are trained to follow emergency procedures. Likelihood of hazards that could cause a fire: would be any hot works carried out without an approved hot work permit, smoking on site (which is only permitted in an designated smoking area), forklift or other machinery malfunction.

- **Pre-emptive actions to be taken**

Regular maintenance of machinery and equipment is carried out. Regulatory requirements are practiced and met. Regular tool box meetings and training are held, where staff safety and emergency procedures are discussed. Chemicals are stored in bunded areas. Personal Protection Equipment is provided to all employees. Employees are trained to report all unusual findings such as: odours, noise, damage to machinery or property. Employees are also expected to report all faulty, damaged or empty equipment and supplies. Fixed guards are strategically placed to ensure employees are out of harm's way.

Please note: The site also has temporary storage of waste water, which is located in the effluent plant of the Paper Mill. This process is in accordance with our Sydney Water Trade Waste agreement.

- **Safety equipment**

Safety glasses, gloves, masks, ear plugs, steel cap shoes are provided to all employees at the mill. Oxygen masks are also available in the event of an emergency. First aid kits are located on site stocked with normal supplies plus burn creams. Several fire extinguishers and fire hoses are strategically placed around the site. Eye wash station and spill kits are also available and should be used in a chemical spill. The site also has a sprinkler protection system, fire hydrants and other fire protection equipment that is regularly checked and certified by an independent company.

- **Communicating with neighbours and the community**

ABC Paper and Paper Mill has provided all nearby surrounding neighbours with a copy of the Pollution Incident Response Management Plan and a link to ABC Tissue Products Pty Ltd website has also been provided. In case of an incident, ABC will call, visit or write to surrounding neighbours and keep them updated of any potential risks or recent incidents.

- **Minimising harm to persons on the premises**

All Employees must go through an induction course where safety issues are explained. All employees are provided with the required training and provided with Personal Protection Equipment. All employees have regular tool box meetings where safety for themselves and others is discussed.

All visitors must be accompanied by an ABC employee whilst on site.

Before going on site, all contractors need to go through an induction course with the OHS Department, where the contractor must show their trade qualifications and relevant insurances. During the induction, the OHS department will brief them on safety issues and what to do in an emergency.

ABC Paper and Paper Mill has electronic gates to prevent other persons from coming on site. This is to protect our employees and assets and to also protect members of the wider community from any potential risks they may have by being on site.

- **Procedure and Actions to be taken during or immediately after a pollution incident**

Employees will try to isolate and stop the incident from continuing as long as it is safe to do so. In the event of an emergency, they must raise the alarm and follow evacuation procedures.

They must report it **immediately** to their supervisor/manager and that person will then make **immediate** contact with the relevant authorities (such as NSW EPA, FCC, Fire Department etc etc).

The Supervisor/Manager will then contact the surrounding properties that may be affected and also the Director and or General Manager for ABC Paper and Paper Mills Pty Ltd and notify them of the situation.

After the incident has been contained and resolved, the supervisor/manager must provide a written statement explaining what happened. Senior management will then investigate the incident with a view to implementing new procedures to ensure it does not happen again and also look at other areas this could affect. A detailed report of the investigation will be made available to the relevant authorities upon request.

Information needed to provide to authorities when notifying them of a pollution incident?

- the time, date, nature, duration and location of the incident
- the location of the place where pollution is occurring or is likely to occur
- the nature, the estimated quantity or volume and the concentration of any pollutants involved, if known
- the circumstances in which the incident occurred, including the cause of the incident, if known
- the action taken or proposed to be taken to deal with the incident and any resulting pollution or threatened pollution, if known
- other information prescribed by the regulations.

Notification is required immediately after a pollution incident becomes known. Any information required that is not known at the time the incident is notified, must be provided when it becomes known.

• Staff training

All employees responsible for dangerous goods have been trained (part 20 certificate for dangerous goods) and staff refresher training in the PIRMP will be carried out annually. The mill has more than the required number of first aid officers and hard copies of the PIRMP are located in the production room and next to all chemical areas. All employees have been trained in safety and emergency evacuation procedures. Our objective is to ensure that all staff are familiar with our procedures and competent in the event of an emergency.

- **Testing of the PIRMP**

Shut off valve will be inspected and tested every 6 months to ensure it works properly. Bunds and drains to be regularly inspected and clear of any rubbish/debris. The PIRMP will be tested/reviewed annually. The test/review will include a desktop audit, visual and physical inspections of the site and records, simulate a situation with some employees to ensure they know what to do. Document the actions and results from the review. A copy of the reviewed PIRMP and toolbox talks will be given for all Paper mill staff annually. Details of any of the above actions will be entered into a “Testing of PIRMP” register. The PIRMP was last tested from 9th to 13th March 2023, by the Assistant General Manager. the manner of testing included, visual and physical inspections of the site, a desktop scenarios and exercises and simulation by Ninos Khoshaba.

- **Stormwater Shut Off Valve**

The Supervisor on shift is responsible during an unauthorised spillage into stormwater to open the door to the Security Room (OFFICE ABOVE FIRE WATER PUMP ROOM, 63-65 REDFERN STREET ENTRANCE) and hit the Red STOP Button for the Emergency Shut Off Valve.

When this Red **STOP** button is activated, it will shut off the Valve that will prevent the unauthorised spillage proceeding into the mains storm water. Instructions on how to shut off valve, what to do and how to reset are clearly displayed next to the panel.

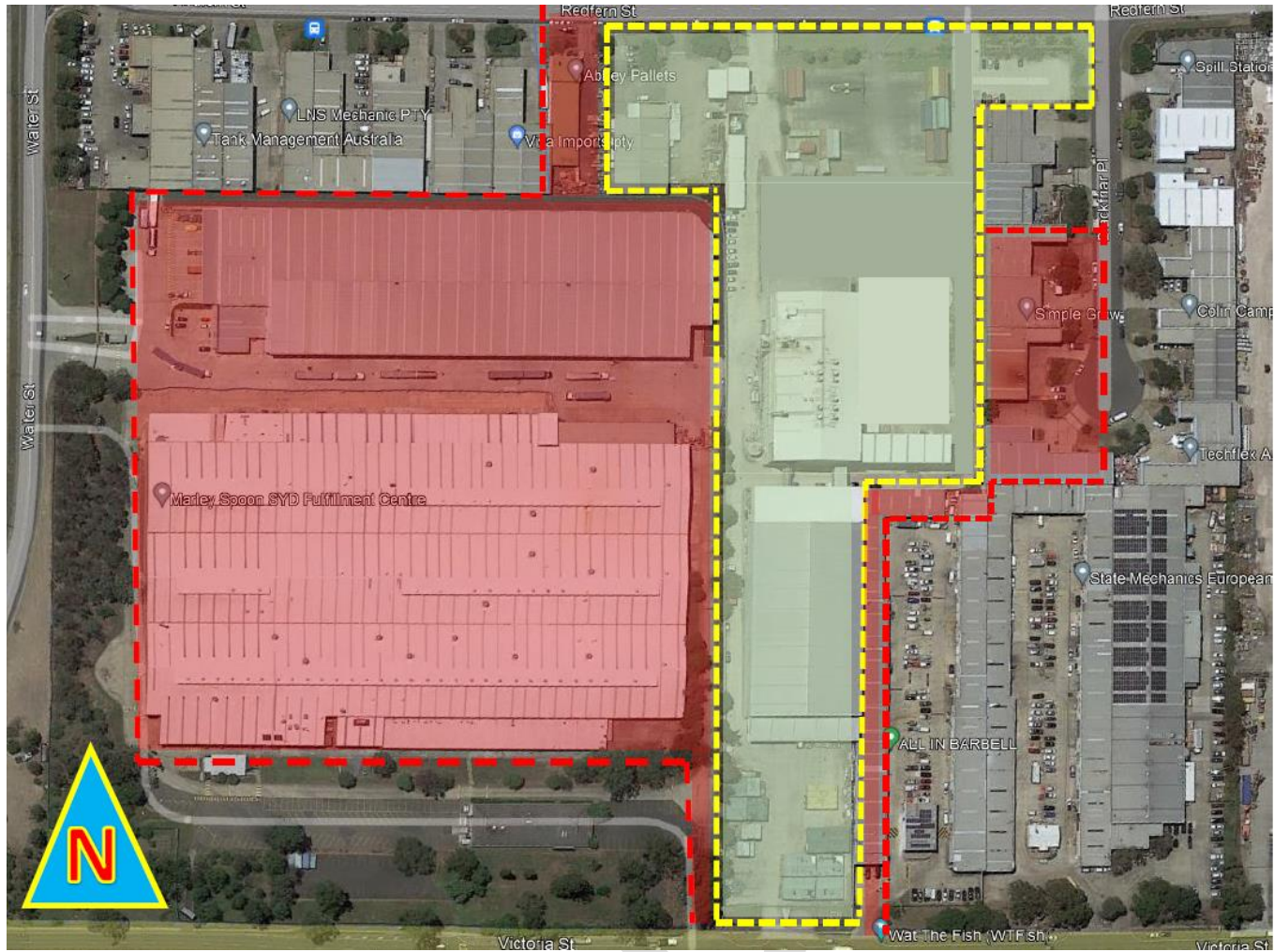




The Supervisor will then notify the Mill Manager. The Mill Manager, will then co-ordinate with a third-party company to come to site and pump out the unauthorised spillage for safe disbursement.

Once the unauthorised spillage has been successfully processed the Mill Manager will reset the Emergency Shut off Valve to OPEN.

All incidents must be reported to either the Paper Mill Director or the Assistant General Manager, and they will make a record the event and coordinate any further action that is needed to be taken with the relevant authorities.

ABC Paper Mills 63-65 Redfern St Wetherill Park



-  Site Footprint
-  Neighbours that could potentially be affected in the event of an emergency.